

Resumé: Maja Barlo

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Coquitlam, B.C.
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Work Experience

The Old Candle Factory: August 2009 - Present

Sales Associate

- Customer service and sales maintenance
- Organizing the store and arranging displays
- Opening and closing duties

Micheals: May to December 2008

Framer and Sale Associate

- Framing art work
- Customer service and sales
- Opening and closing duties
- Cashier, responsibility for assigned register

PetCetera: April 2007 to August 2007

Sales Associate and Adoptions Associate

- Customer service and sales
- Adoptions interviews and processing paperwork (on behalf of the SPCA)
- Counting and handling cash
- Cleaning, grooming and caring for the cats and dogs, preparing “Doggy Daycare,” walking dogs, feeding the animals
- Opening and closing the store

Mrs. Fields and Pretzel Maker: Summer 2006

Cashier, Food Preparation and Key Holder

- Customer service and sales
- Counting and handling cash
- Baking cookies and pretzels
- Opening and closing the store

Education

Simon Fraser University

Completed fourth Year

- Pursuing Bachelor of Science degree with major in Biology, minor in English
- Classes, fieldwork, and research at Bamfield Marine Sciences Center
- 40th Anniversary Academic Scholarship

Pinetree Secondary School: 2002-2006

High School Diploma

- Achievement with Distinction Award ('A' grade average)
- Member of the Global Issues Club and the Debate Club
- Subject Excellence Awards in Fine Arts and English

Volunteer Work

Vancouver Aquarium: June 2008 - Present

Aquarist Assistant

- Siphoning aquaria, cleaning acrylic siding
- Food preparation and feeding of fish and green sea turtle
- Assisting with the relocation, reconstruction and decoration of aquaria

Gallery Educator

- Providing information and fun facts for guests
- Using delicate props and live animals for educate the public
- Following the Vancouver Aquarium's schedules and procedures

Beluga Observer

- Observing the beluga calf born at the Vancouver aquarium in June 2008
- Recording respirations, bodily functions, behaviors, nursing and interactions between mother and calf

Danish Aquarium and Museum of Fishery: Summer 2005

Marine Animal Care Assistant

- Providing information to guests about the aquarium and local aquatic life
- Overseeing the public laboratory
- Working with deceased animals (preserving bones for display and study)
- Preparing food, feeding seals and fish
- Cleaning fish tanks

Coquitlam Leisure and Parks: 2004

“Girl Power” and “Kids On the Go” Summer Day Camp

- Communicating with and instructing children
- Preparing and organizing activities

SPCA

- Working with other volunteers
- Walking, caring for and grooming dogs

Coquitlam Youth Council

- Organizing and planning various community events
- Discussing local and community issues

References Available upon request